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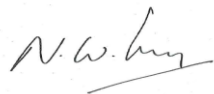
Please ask for:
Graham Seal

2 June 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL to be held on Monday 12 June 2017 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully



Executive Director
Public Protection, Planning and Governance

AGENDA
PART 1

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **DECLARATIONS OF INTERESTS BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

3. **REVIEW OF POLITICAL PROPORTIONALITY** (Pages 3 - 6)

Report of the Chief Executive reviewing the political proportionality of Member appointments to Committees following the Hatfield Villages Ward by-election on 8 June 2017.

4. APPOINTMENT OF COMMITTEES (Pages 7 - 14)

To approve the appointment of the membership of Committees following the Hatfield Villages Ward by-election on 8 June 2017 as set out in Appendix B **(to be circulated separately after the by-election)**.

Circulation: The Mayor and Members of the Welwyn Hatfield Borough Council
Executive Board
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Graham Seal, Governance Services Unit on 01707 357444 or email – g.seal@welhat.gov.uk

Part I

Item No: 3

Main author: Graham Seal

Executive Member: Roger Trigg

Not Ward Specific

WELWYN HATFIELD BOROUGH COUNCIL SPECIAL COUNCIL – 12 JUNE 2017 REPORT OF THE CHIEF EXECUTIVE

REVIEW OF POLITICAL PROPORTIONALITY

1 Executive Summary

- 1.1 The purpose of this report is to further review the political proportionality of Member appointments to Committees, which was agreed at the Annual Council meeting on 22 May, to take account of the Hatfield Villages Ward by-election on 8 June 2017.
- 1.2 This special meeting of the Council was convened to enable this further review to take place.

2 Recommendation(s)

- 2.1 That the review of political proportionality of Member appointments to Committees and the proposed changes to the allocation of seats, as set out in Appendix A to the report, be approved.
- 2.2 That changes to the appointment of the membership of Committees in accordance with the revised allocation of seats, as set out in Appendix B to the report, be approved.

(Note: Appendices A and B will be published and circulated after the Hatfield Villages Ward by-election on 8 June 2017).

3 Explanation

- 3.1 The Annual Council meeting on 22 May approved the review of political proportionality of Member appointments to Committees and changes to the allocation of seats following the Panshanger Ward by-election on 4 May 2017.
- 3.2 This was a temporary review for the period up to the Hatfield Villages Ward by-election on 8 June 2017 as there is a vacant seat on the Council until then.
- 3.3 It is necessary to further review the political proportionality after the by-election when the vacancy will be filled. **This will be set out in Appendix A which will be published and circulated after the by-election.**
- 3.4 As the further review has to be reflected in the size and constitution of Committees, it is also necessary for changes to be made to Member appointments to Committees. **These will be set out in Appendix B which will also be published and circulated after the by-election.**
- 3.5 The Council has a legal duty to secure the balance of the different political groups on the authority.

Implications

4 Legal Implication(s)

- 4.1 Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 set out the Council's legal duty to reflect the overall political composition of the Council in the appointment of Members to Committees.

5 Financial Implication(s)

- 5.1 None

6 Risk Management Implications

- 6.1 None

7 Security and Terrorism Implication(s)

- 7.1 None

8 Procurement Implication(s)

- 8.1 None

9 Climate Change Implication(s)

- 9.1 None

10 Link to Corporate Priorities

- 10.1 The subject of this report is linked to a statutory requirement.

11 Equality and Diversity

- 11.1 An Equality Impact Assessment (EIA) has not been carried out in connection with the proposals that are set out in this report.

Name of author (Graham Seal 01707 357444)
Title (*Governance Services Manager*)
Date (31 May 2017)

Background papers to be listed (if applicable)

None

Appendices

Appendix A – Revised Political Proportionality Allocation of Committee Seats

Appendix B – Appointment of the membership of Committees

(to be circulated separately)

Welwyn Hatfield Borough Council
Committee Proportionality Ratios

Appendix A

Seats on Council	2017/18 was		2017/18 now	
Conservative	27	57.45%	27	56.25%
Labour	15	31.91%	16	33.33%
Liberal Democrat	5	10.64%	5	10.42%
TOTAL	47 (one vacancy)	100%	48	100%

Committee	Seats		Ratio	
	was	now	2017/18 was	2017/18 now
Estates Management Appeals Panel	7	7	4:2:1	4:2:1
Audit Committee	5	7	3:2	4:2:1
Cabinet Housing Panel	9	10	5:3:1	6:3:1
Cabinet Planning and Parking Panel	9	10	5:3:1	6:3:1
Grants Board	5	7	3:2	4:2:1
Environment Overview and Scrutiny	9	11	5:3:1	6:4:1
Resources Overview and Scrutiny	9	11	5:3:1	6:4:1
Social Overview and Scrutiny	9	11	5:3:1	6:4:1
Development Management	15	15	9:4:2	8:5:2
Hackney Carriage	5	7	3:2	4:2:1
Licensing	7	5	4:2:1	3:2
Campus West Cabinet Panel	6	5	4:1:1	3:2
Total seats	95	106	95	106
Entitlement			55:30:10	60:35:11

(**Note:** This is the list of Committees included in the calculations for political proportionality. Groups will also have seats on other bodies not shown in this list, such as the Standards Committee and Task and Finish meetings).

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SPECIAL COUNCIL – 12 JUNE 2017

AGENDA ITEM 4 – APPENDIX B

APPOINTMENT OF COMMITTEES 2017/18

Note: (C) Denotes Chairman
(VC) Denotes Vice-Chairman

STANDARDS COMMITTEE

(Constitution: 6 Members comprising 5 Borough Council Members (to include 1 Executive Member) and 1 non-voting Co-Opted Local Councils Association representative)
(ratio 3:1:1)

J.Dean (C)

B.Fitzsimon

S.Markiewicz

S.Roberts

P.Zukowskyj

Representative of the Welwyn Hatfield Association of Local Councils

J.Blackburn

OVERVIEW AND SCRUTINY COMMITTEES

(Note: Each Overview and Scrutiny Committee is authorised to appoint up to five non-voting co-optees at any time to assist it in the performance of its functions).

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

(Constitution: 11 Members)
(ratio 6:4:1)

J.Beckerman

H.Beckett

M.Birleson

J.Broach

N.Chapman

M.Cowan

J.Cragg (VC)

K.Holman

S.Johnston (C)

N.Taylor

J.Weston

Co-opted Members:-

Tenants' Panel Representatives

J.Corson and J.Armstrong-Bridges

RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

(Constitution: 11 Members)
(ratio 6:4:1)

T.Bailey
M.Birleson
J.Boulton (VC)
H.Bower
L.Brandon
C.Gillett
T.Lyons
S.Markiewicz
G.Michaelides
N.Pace (C)
S.Roberts

Co-opted Members:-

Tenants' Panel Representatives

D.Fuller and B.Robbins

SOCIAL OVERVIEW AND SCRUTINY COMMITTEE

(Constitution: 11 Members)
(ratio 6:4:1)

T.Bailey
D.Bennett (C)
L.Brandon
A.Chesterman
L.Chesterman
J.Cragg
B.Fitzsimon (VC)
P.Mabbott
T.Mitchinson
F.Thomson
K.Thorpe

Co-opted Members:-

Tenants' Panel Representatives

D.Goodson and B.Rhodes

DEVELOPMENT MANAGEMENT COMMITTEE

(Constitution: 15 Members)
(ratio 8:5:2)

R.Basch

J.Beckerman

D.Bennett

S.Boulton (C)

A.Chesterman

I.Dean

B.Fitzsimon

M.Larkins

T.Lyons

T.Mitchinson

N.Pace (VC)

P.Shah

F.Thomson

J.Weston

P.Zukowskyj

AUDIT COMMITTEE

(Constitution: 7 Members)
(ratio 4:2:1)

J.Boulton
H.Bower
G.Michaelides
N.Pace (C)
H.Quenet
S.Roberts
K.Thorpe

HACKNEY CARRIAGE COMMITTEE

(Constitution: 7 Members)
(ratio 4:2:1)

J.Beckerman
H.Bower (C)
A.Chesterman
L.Chesterman
P.Mabbott
T.Mitchinson
H.Quenet

GRANTS BOARD

(Constitution: 7 Members)
(ratio 4:2:1)

T.Bailey
D.Bennett (C)
H.Bower
L.Chesterman
I.Dean
J.Fitzpatrick
S.Johnston

LICENSING COMMITTEE

(Constitution: 5 Members)
(ratio 3:2)

J.Beckerman (C)

J.Boulton

M.Cook

G.Hayes

K.Holman

LICENSING AND REGULATED ENTERTAINMENT COMMITTEE

(Constitution: 10-15 Members)
(the political proportionality rules do not apply to this Committee)

J.Beckerman (C)

D.Bennett

H.Bower

A.Chesterman

M.Cook

J.Cragg

B.Fitzsimon

K.Holman

M.Larkins

P.Mabbott

MEMBER DEVELOPMENT STEERING GROUP

(Constitution: 4 Members)
(ratio 2:1:1)

J.Broach

C.Gillett

H.Quenet

R.Trigg (C)